

Personnel Committee - Personnel Budget 2025-26
 Saltash Town Council
 For the 6 months to 30 September 25

Account	Prior Year 2024/25	Budget Including Virements 2025/26	Actual YTD 2025/26	Budget Available 2025/26
Personnel Operating Expenditure				
Personnel Expenditure				
6654 ST PE Staff Welfare	1,621	2,000	771	1,229
6660 ST PE Staff Recognition	25	250	75	175
6662 ST PE HR Professional Fees	11,119	12,315	5,484	6,831
Total Personnel Expenditure	12,766	14,565	6,330	8,235
Training Costs				
6682 ST PE Staff Training (Library)	281	1,218	268	951
6656 ST PE Staff Training (P&F)	1,977	4,000	3,967	33
6676 ST PE Staff Training (Service Delivery)	6,552	7,695	2,288	5,407
Total Training Costs	8,811	12,913	6,522	6,391
Staffing Costs				
Library Staffing Costs	138,632	165,056	61,445	103,611
P&F Staffing Costs	348,399	441,897	183,329	258,568
Services Staffing Costs	307,696	344,379	156,958	187,421
Total Staffing Costs	794,727	951,332	401,732	549,600
Other Staffing Cost				
6652 ST PF Employers Pension - Monthly Fee	500	500	500	0
6659 ST PF Town Sergeant & Mace Bearer Fees	507	600	375	225
Total Other Staffing Cost	1,007	1,100	875	225
Total Personnel Operating Expenditure	817,310	979,910	415,459	564,451
Total Personnel Operating Surplus/ (Deficit)	(817,310)	(979,910)	(415,459)	(564,451)
Personnel EMF Expenditure				
6691 ST PE EMF Legal Fees (Staffing)	0	10,162	0	10,162
6694 ST PF EMF Staff Contingency (P&F)	12,056	54,108	16,045	38,063
6698 ST LI EMF Staff Contingency (Library)	0	17,553	0	17,553
6700 ST SE Services Delivery Staff Contingency	0	39,854	0	39,854
6701 ST PE EMF Staff Recruitment	643	13,175	4,450	8,725
Total Personnel EMF Expenditure	12,699	134,852	20,495	114,357
Total Personnel Expenditure (Operational & EMF)	830,010	1,114,762	435,954	678,808
Total Personnel Budget Surplus/ (Deficit)	(830,010)	(1,114,762)	(435,954)	(678,808)

To/From Reserves & Budget Virement

1. Virement from P&F Staffing costs to 6694 ST PF EMF Staff Contingency - £19,977 - PE 26/25/26
2. Virement from 6701 PE EMF Staff Recruitment to 6662 PE Professional Fees - £1,500 - PE 46/25/26

Key

Spending is on target as predicted at this point in the financial year
Spending is higher than anticipated and needs to be monitored closely
Budget is overspent - requires investigation and recommend virement